



RajaRajeshwarai Medical College and Hospital

Proceedings Internal Quality Assurance Cell

The 1st meeting for the year 2014-15 of IQAC was held on 16/10/2014 by 11,00AM at MMC Board Room of the college.

IQAC co ordinator welcomed the members to the meeting.

- At the outset the Chairperson appreciated all the members for their team work in securing “A” grade by NAAC and they also opined the same spirit should continue in coming years in terms of keeping good quality at all level of academic and administrative matters.

After due discussion, the following resolutions were made.

The committee suggested implementing the following in he academic year 2014-15.

1. It was decided to hold total 4 IQAC regular meetings and 3 different stakeholders’ meeting- faculty and non-teaching staff, alumni and parent teacher meet in an academic year.
2. To conduct 2 institutional level seminar on quality issues.
3. It is decided to start certificate course in Head & Neck Oncology, Prenatal Medicine
4. To start new super specialty programmes like MCH – neurosurgery. DM neonatology, Emergency medicine, Transfusion medicine.
5. Encourage faculty to obtain extra mural funds from government agencies like DST, DBT, ICMR. etc.
6. Encourage faculty to enhance their global skills and competencies.
7. Optimum utilization of learning resources.
8. Students talent may be further nurtured beyond academic excellence.
9. Provision of appropriate residential accommodation to all categories of employees.





10. Providing Comprehensive health care to the needy persons.
11. To inculcate medical ethical values among students and faculty.
12. Suggested to collect feedback from Alumni, Parents, Employers and Students at regular intervals analyze and to prepare report and place before the appropriate authority and to take action as per the report.
13. Suggested to encourage more number of faculties to participate in State/National/International Level conferences and symposiums and present papers and also to attend as resource persons.
14. It was decided to conduct faculty Development programme (FDP) to equip the teachers with skills and knowledge that are essential for inculcating entrepreneurial values in students and guiding and monitoring their progress and invite relevant subject resource persons.
15. It was also suggested to have training programmes to administrative staff with respect to Language & Computer skills.
16. It was suggested that HODs and faculty members should involve in curriculum revision, syllabus development and to become members of the Board of Studies to contribute more to the academia.
17. Suggested research and development committee to monitor the activities of research with 4 perspectives- Research promotion, Research facilities, Resource mobilization and publications. Encourage the teachers to publish in journals notified on UGC website. To encourage the faculties to publish books and chapters for which appropriate incentives to be provided.
18. Committee accepted **“Integrated Teaching”** and **“Teacher Quality”** as **two best practices** for this current year.
19. **It was decided to carry out following activities during 2014-15 towards quality enhancement of the institution**
 - To enhance student centric methods in teaching learning process
 - To enhance gender equity , environment, citizenship role
 - To initiate Teacher and student performance monitoring mechanism
 - To implement rigorously decentralization , participative discussion in governance





- Effective and efficient feedback system ,outcome from this is used for system improvement

20. It was decided to implement following activities in the institution as innovative methods

- For the overall development of students enrichment courses like personality developments to be conducted
- To hold English & Kannada speaking classes for the students to help them better interact with the teachers as well as patients.
- Initiate numerous awards to motivate & boost the student performance in academics & improve student performance

20 Chairperson of IQAC suggested all the Associate Deans to appraise activities conducted by the respective committees under him in the subsequent meetings.

Meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Name Dr. SATHYA MURTHY. B.

Shruthi. B.N
Signature of the Coordinator, IQAC

Dr. Sathya Murthy. B.
Signature of the Chairperson, IQAC
Chairperson IQAS
Rajarajeswari Medical College & Hospital
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The 2nd meeting for the year 2014-15 of IQAC was held on 22/01/2015 by 11.00 AM at MMC Board Room of the college.

At the outset IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC to the meeting.

Reviewed the points executed in the last meeting held on **16/10/2014** and appreciated the members for having taken proper initiative in progressing the academic responsibility.

- 1 Necessary steps are being taken to start new super speciality programs
- 2 Orientation programmes faculty development programmes were conducted,
- 3 Training is provided to teaching and non-teaching staff in utilizing ICT facilities.
- 4 Feedback system strengthened and CPA cards introduced
- 5 Seed money provided to the faculty to conduct research activities.

The committee proposed to implement the following in the academic year 2014-15.

1. Instructed all the HODs to submit budgetary requirements for library books/ sports/ Lab/ Furniture for the department, for the current academic year 2014-15.
2. Members of Women Empowerment Cell are Informed to have workshops and to conduct programmes on gender sensitization and prevention of sexual harassment.
3. Informed all the HODs to have certificate / diploma courses on relevant subjects as per current scenario.
4. HODs are also informed to conduct value added courses relevant to the subject.





5. Informed accounts department to undertake timely financial audit and also to attend to the audit observations.
6. Placement officer is informed to have training for campus interviews and keep record of Alumni progression in higher education and placements.
7. Reviewed Alumni activities and advised to collect more of financial contribution from members and also their participation as a resource person.

Meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Name Dr. SATHYA MURTHY. B.

Shruthi B.N
Signature of the Coordinator, IQAC

Dr. Sathya Murthy B.
Signature of the Chairperson, IQAC
Chairperson IQAS

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The 3rd meeting for the year **2014-15** of IQAC was held on 23/04/2015 by 11.00AM at MMC Board Room of the college.

IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC.

Reviewed the points executed in the last meeting held on 22/01/2015

1. HODs submitted budgetary requirement of their department concerned and also Library books, lab equipment's, pertaining to the departments,
2. Women empowerment cell conducted workshops and programmes and gender sensitization.
3. Two new certificate programmes and enrichment courses and problem based learnings were conducted.
4. Internal audit was conducted by accounts departments and previous year observation to were attended to.
5. It was observed that Alumni is active and few members contributed financially and participated as resource person.

The committee recommended initiating the following in the forthcoming academic session.

1. Suggested to encourage more number of students to participate in NSS, NCC events and also participate in HIV Aids awareness, Swatch Bharath programs.
2. Reviewed student support, progression, and advised to admit more number of students out-side the state and student belonging to SC, ST, OBC and Physically Challenged categories as per government norms.
3. Suggested placement and competitive examination cell to provide guidance for post-graduate PG CET, coaching for UPSC examination and to have skill development, bridge courses, yoga and meditation, etc...





4. Reviewed financial support provided by the institution in the forms of scholarships and free ships in support of students and advised student's welfare committee to see that more number of students are benefitted by such schemes of the institution as well as govt.
5. Reviewed the work of student's grievance redressal committee and advised transparent, time bound effective redressal.
6. Advised to make Institutional campus more eco-friendly and to have more number of innovations and best practices in the institution

Meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Shruthi B.N

Signature of the Coordinator, IQAC

Name Dr. SATHYA MURTHY. B.

S. Sathya Murthy

Signature of the Chairperson, IQAC

Chairperson IQAS

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The 4th and final meeting of the year 2014-15 of IQAC was held on 30/07/2015 by 11.00 AM at MMC Board Room of the college.

IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC.

Reviewed the points executed in the last meeting held on 23/04/2015

1. Students participated in HIV Aids awareness & Swatch Bharath programs.
2. As per the reservation policy students were admitted to the institution
3. placement and competitive examination cell continuously provides guidance for post graduate PG, CET, and classes were held for skill development, yoga and meditation,
4. Action is being taken to provide scholarships from institution and also from government.
5. Appreciated environment awareness creation activities and measures taken for environmental consciousness.
6. IQAC coordinator brought to the notice of the committee the outcome achieved on the action plan chalked out by the IQAC in the beginning of the year towards quality enhancement which are as follows

Plan of Action	Achievements
<ul style="list-style-type: none"> • To enhance student centric methods in teaching learning process • To enhance gender equity , environment, citizenship role • To initiate Teacher and student performance monitoring mechanism 	<ul style="list-style-type: none"> • Value added courses, problem based learning, group discussion ,effective use of internet in learning initiated • Activities initiated to meet the objectives • Feedback systems, CPA cards initiated



<ul style="list-style-type: none"> To implement rigorously decentralization, participative discussion in governance Effective and efficient feedback system, outcome from this is used for system improvement 	<ul style="list-style-type: none"> IQAC, established and implemented Feedback recommendations are implemented
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7. The chairperson appreciated the action being taken on the implementation of innovative methods as decided in the first meeting which are as follows.

Plan	Action Taken
<ul style="list-style-type: none"> For the overall development of students enrichment courses like personality developments are conducted 	<ul style="list-style-type: none"> Faculty from all the departments have prepared good enrichment courses for improving the personality of the students.
<ul style="list-style-type: none"> English & Kannada speaking classes are held for the students to help them better interact with the teachers as well as patients. 	<ul style="list-style-type: none"> Separate staff are appointed to improve the language skills of students both English & kannada. This helps in improving the communication skills of students for interacting with the patients
<ul style="list-style-type: none"> To improve student performance numerous awards have been conceptualized to as to motivate & boost the student performance in academics 	<ul style="list-style-type: none"> Separate awards have been constituted so as to improve student performance in academics. Overall toppers & subject toppers receive special awards during the graduation day

8. The IQAC have reviewed the total Annual Quality Assurance Report for the year 2014-15 and gives its approval to place before the governing council.

IQAC reviewed AQAR for 2014-15 and following are the activities conducted by different committees as per the suggestions of IQAC in the first meeting held on date **16/10/2014**

- New certificate programmes started - 02
- Enrichment courses conducted 80 and PBL conducted - 145
- Total number of permanent faculty - 474
- No of faculty with Ph.D – 06





- No of state level workshops/seminars attended by faculty –52
- No of National level workshops/seminars attended by faculty – 30
- No of paper presented at state level by faculty – 25
- No of paper presented at national level by faculty – 16
- Faculty attended as resources persons in the workshop at state level – 26
- Faculty attended as resources persons in the workshop at national level - 06
- Total number of actual teaching days during the academic year 2014-15 - 250
- Average percentage of students attendance – 80%
- MBBS Result- total pass percentage is – 57.37%
- Initiatives undertaken towards faculty development number of programs conducted and number of faculty benefitted.
 - a. Refresher courses - All the faculty were benefitted
 - b. UGC – Faculty Improvement Programme - All the faculty were benefitted
 - c. HRD programmes - 25 faculty were benefitted
 - d. Orientation programmes - 212 faculty were benefitted
 - e. MET workshop for faculty - 90 faculty were benefitted
 - f. Staff training conducted by the university - 07 faculty were benefitted
 - g. Staff training conducted by other institutions - 06 faculty were benefitted
 - h. PG research methodology work shop . - 64 faculty were benefitted
- No of Major projects taken by the faculty – 06
- No of Peer Preview journals made at national level – 46
- No of Peer Preview journals made at international level - 51
- Research publications through e-journals – 03
- No of conference proceedings were attended. - 15
- Revenue generated through consultancy during the year 2014-15 – Rs. 47,000.
- No of faculty served as experts/chairpersons/resource persons - 40
- Total budget sanctioned for research by management – Rs. 28,750
- Total budget sanctioned for research through funding agencies – Rs. 55,45,000
- No of patents received - 00
- No of faculty received awards at national level- 06





- No of faculty received awards at state level- 0
- No of extension activities conducted – 82
- No of text books purchased – 762
- No of Reference books purchased –107
- No of Print Journals purchased – 160
- No of DVD 's Digital Data base purchased - 105
- No of computers purchased - 10
- Total amount spend on infrastructure maintenance – Rs. 205.35/-lacks
- No of students enrolled in the institution – 225
- No of students from outside state – 58
- No of students from international – 4
- No of SC students – 17, No of ST student – 03, No of OBC students – 79,
- No of students benefited by competitive examinations – 92
- No of students benefited by career guidance – 10
- No of students availed scholarship from govt – 16
- No of students availed scholarship from institution – 00
- No of grievances heard – None
- Feedback from Alumni, Parents, Employers and Students were collected manually on infrastructure, curriculum implementation, teacher quality analyzed and report submitted to governing council.
- Committee observed that financial audit has been conducted regularly.
- Committee also observed that Alumni of the institution is active and some of the members contributed financially for the welfare of the institution and many Alumni's participated as resource persons for students activities.

Meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Name Dr. SATHYA MURTHY. B.


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