



RajaRajeshwarai Medical College and Hospital

Proceedings Internal Quality Assurance Cell

The 1st meeting for the year **2015-16** of IQAC was held on 15/10/2015 by 11.00AM at MMC Board Room of the college.

Agenda: -

1. To start new courses and value added courses in each department.
2. Adopting innovative practices by the institution/ IQAC.
3. Collecting feedback from stakeholders by HODs
4. Conducting/participating in extension activities by faculties and students.

IQAC coordinator welcomed honorable chairman and members present in the meeting.

Chairman IQAC expressed his satisfaction about the activities carried out in the institution by all committee members during 2014-15 and informed all members to work with same enthusiasm during current year also.

Reviewed the points executed in the previous meetings and action taken is ratified.

After due discussion, as per agenda the following resolutions were made.

1. HODs were informed to start value added courses in their respective department during current year.
2. HODs were instructed to collect feedback from stakeholders- Parents, Alumni, Teachers, Students, and Employers regarding teaching learning process and feedback from patients regarding hospital services.
3. It is informed to HODs to conduct extension activities department wise through NSS unit and independently by the institution. It was also informed to encourage students and faculty to participate in extension activities conducted by Govt. and Non-Govt. agencies, programs related to Aids awareness, Gender issues and Swatch Bharath.





4. With the permission of the chairman following points were discussed and resolutions passed.

1) It was decided to implement following activities in the institution as innovative methods

- ICT facilities for students and staff in the library for advance learning.
- LCD projectors in classrooms

2) “Internal quality assurance system” and “Continuous performance assessment” two best practices for the current year to be adopted.

5. It was decided by the committee members to carryout following activities towards quality enhancement of the institution during 2015-16.

1. To identify slow and advanced learners in all subjects of UG programs and initiate remedial drill.

2. Identify implement and evaluate student centric methods in teaching learning process.

3. Establish method of analysis of results of student pass percentage in all the subjects and use it for improving the performance of the program output.

4. To maintain transparency and effective mechanism for internal assessment examination and resolve any such grievances.

5. To intensify outgoing students, placement/progression to higher education mechanism

The meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Name Dr. SATHYA MURTHY. B.

Shruthi. B.N

Signature of the Coordinator, IQAC

Sathya

Signature of the Chairperson, IQAC
Chairperson IQAC

Rajarajeswari Medical College & Hospital
Mysore Road, Bangalore





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The 2nd meeting for the year **2015-16** of IQAC was held on 21/01/2016 by 11.00 AM at MMC Board Room of the college.

IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC for the meeting and encouraged members to support and strengthen IQAC.

Reviewed the points executed in the last meeting held on 15/10/2015 & appreciated the members for having taken proper initiative in progressing the academic responsibilities.

Reviewed pints:

1. Necessary steps are being taken to start value added programs
2. Central library feedback collected & Alumni Feedback and Service feedback by patients obtained.
3. 5 School Health Checkup, 3 Anganawadi Health Checkup, 2 Immunization camp, 9 Indradhanush Immunization camp, 1 Dental camp and 1 OBG Camp conducted as part of extension activities
4. Action is being taken to install LCD projectors in classrooms.

The committee proposed to implement the following in the academic year 2015-16.

1. It was decided to conduct Faculty Development Programs to equip teachers with skills by inviting relevant subject resource persons.
2. Faculty members were advised to publish books and journals with ISBN number.
3. It is suggested to supports students in giving coaching to appear for competitive examinations





4. It was suggested to have MOU for promotion of research activities and to get patented.
5. It is informed to the entire chairman's of the committees to conduct relevant activities pertaining to their committee.
6. It was decided to conduct meeting of Alumni and motivate them to support for students.
7. It was also decided to conduct workshop on "Intellectual Property Rights".

The meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Name Dr. SATHYA MURTHY. B.

Shruthi. B.N
Signature of the Coordinator, IQAC

Sathyam
Signature of the Chairperson, IQAC
Chairperson IQAS
Rajarajeswari Medical College & Hospital
Mysore Road, Bangalore





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The 3rd meeting for the year **2015-16** of IQAC was held on 28/04/2016 by 11.00 AM at MMC Board Room of the college.

IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC.

Reviewed the points executed in the last meeting held on 21/01/2016

Reviewed points:

1. As part of Faculty Development programs following activities conducted
 - UG orientation programme conducted.
 - PG Research Methodology Workshop conducted.
 - Medical Education Unit- One day teachers training program & - Orientation programme for thesis Guidance conducted.
 - Short course for teachers in educational methodology conducted by RGUHS.
2. At International level 77 & National level 54 Peer Review Journals were conducted. 15 e-journals publication were made, 21 conference proceedings were attended.
3. Coaching for competitive examination started and 97 students registered.
4. All the committees started conducting activities pertaining to their committees.
5. One workshop in on "Intellectual Property Rights" conducted.

The committee decided to implement the following in the academic year 2015-16.

1. It is advised to create awareness about student support services that are available in the institution.



2. It is decided to monitor the teaching learning process by IQAC.
3. It is suggested to initiate seed money from the institution to promote research.
4. It was recommended to implement ERP package for the better operation of Academic, Administration, Accounts & Examination activities.
5. To instruct the placement officer to provide training for campus interviews and related recruitments procedures.

The meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Shruthi B.N
Signature of the Coordinator, IQAC

Name Dr. SATHYA MURTHY. B.

S. Sathya Murthy
Signature of the Chairperson, IQAC
Chairperson IQAS
Rajarajeswari Medical College & Hospital
Mysore Road, Bangalore





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The 4th and final meeting of the year **2015-16** of IQAC was held on 21/07/2016 by 11.00 AM at MMC Board Room of the college.

At the outset IQAC Co-ordinator welcomed the Hon'ble Chairman and members of IQAC.

Reviewed the points executed in the last meeting held on 28/04/2016-

Reviewed pints:

1. Awareness about students supports services is being regularly done through distribution of pamphlets and advertising in newspaper and through electronic media.
2. monitor the teaching learning process by IQAC is under process.
3. ERP package implemented in Academic, Administration, Accounts & Examination. Section.
4. Placement officer conducted practice test and meeting was held to plan the activity.
5. As decided in the first meeting dated ----following are the activities conducted towards quality enhancement.
 - Committee for slow and advanced learners constituted and initiated effective measures for the same.
 - Students centric methods are effectively implemented in all the subjects which includes self learning methods, group discussion, learning by observing, assisting and by doing Internet and ICT facilities including WI-FI are strongly encouraged.
 - The institution has established unique methods of result analysis by which the performance ranking of the subjects are arrived at and underperforming subjects are focused for improvement.
 - Necessary efforts and mechanism are established to resolve such grievances.



- The institution has constituted placement and competitive examination cell which provides appropriate training to outgoing students for skill upgradation and knowledge enhancement and makes them more employable. Similar efforts are made for the students to perform better in competitive examination
6. The chairperson appreciated the action being taken on the implementation of innovative methods as decided in the first meeting which are as follows.

Plan	Action Taken
ICT facilities for students and staff in the library for advance learning.	Internet facility & wifi enabled campus helps in faster communication & advanced learning
LCD projectors in classrooms	LCD projectors & air conditioned classrooms provide better learning environment & helps in proper learning by students. Seminars & journal clubs are held regularly at the dept level. Interdepartmental meetings are held in the auditorium periodically by rotation to update the knowledge of the students & faculty.

7. The IQAC have reviewed the total Annual Quality Assurance Report for the year 2015-16 and gives its approval to place before the governing council.

IQAC reviewed AQAR for 2015-16 and following are the activities conducted by different committees as per the suggestions of IQAC in the first meeting held on date 15/10/2015.

- New certificate programmes started - 02
- Enrichment courses conducted 75 and PBL conducted - 135
- Total number of permanent faculty - 492
- No of faculty with Ph.D – 04
- No of state level workshops/seminars attended by faculty –83



- No of National level workshops/seminars attended by faculty – 38
- No of paper presented at state level by faculty – 38
- No of paper presented at national level by faculty – 19
- Faculty attended as resources persons in the workshop at state level – 22
- Faculty attended as resources persons at national level - 09
- Total number of actual teaching days during 2015-16 - 252
- Average percentage of students attendance – 80%
- MBBS Result- total pass percentage is – 64.64%
- Initiatives undertaken towards faculty development number of programs conducted and number of faculty benefitted.
 - a. HRD programmes - 25 faculty were benefitted
 - b. Orientation programmes - 216 faculty were benefitted
 - c. MET workshop for faculty - 150 faculty were benefitted
 - d. Staff training conducted by the university - 09 faculty were benefitted
 - e. Staff training conducted by other institutions - 10 faculty were benefitted
 - f. PG research methodology work shop . – 68 faculty were benefitted
- No of Major projects taken by the faculty – 06
- No of Peer Preview journals made at national level – 97
- No of Peer Preview journals made at international level - 77
- Research publications through e-journals – 03
- No of conference proceedings were attended. - 15
- No. of collaborations at international level- 01, National level – 04
- No of faculty served as experts/chairpersons/resource persons - 38
- Total budget sanctioned for research by management – Rs. 17,500
- Total budget sanctioned for research through funding agencies – Rs. 3,45,000.
- No of patents received - 00
- No of faculty received awards at national level- 14
- No of extension activities conducted – 82
- No of text books purchased – 6028
- No of Reference books purchased – 457
- No of Print Journals purchased – 159
- No of DVD 's Digital Data base purchased - 105
- No of computers purchased - 10
- Total amount spend on infrastructure maintenance – Rs. 246.33/-lacks





- No of students enrolled in the institution – 169
- No of students from outside state – 51
- No of students from international – 7
- No of SC students – 05, No of ST students – 02, No of OBC students – 02, No of students benefited by competitive examinations – 97
- No of students benefited by career guidance – 07
- No of students availed scholarship from govt – 35
- No of grievances heard – None
- Feedback from Alumni, Parents, Employers and Students were collected manually on infrastructure, curriculum implemation, teacher quality analyzed and report submitted to governing council.
- Committee observed that financial audit has been conducted regularly.
- Committee also observed that Alumni of the institution is active and some of the members contributed financially for the welfare of the institution and many Alumni's participated as resource persons for students activities

The meeting concluded with vote of thanks by IQAC coordinator.

Attested by

Name DR. SHRUTHI B.N

Shruthi B.N
Signature of the Coordinator, IQAC

Name Dr. SATHYA MURTHY. B.

S. Sathya Murthy
Signature of the Chairperson, IQAC
Chairperson IQAC
Rajarajeswari Medical College & Hospital
Mysore Road, Bangalore

